



Adolescent Sexual Health Data Intern

Teenwise Minnesota (formerly MOAPPP) is a statewide professional organization whose mission is to promote adolescent sexual health, prevent adolescent pregnancy and gain support for adolescent parents. We achieve this by developing, strengthening and advancing science-based policies and programs.

Nature and Scope of Position

The primary function of this internship is to increase dissemination and use of evidence-based information and resources regarding adolescent sexual health

Job Responsibilities

1. Collect and manage state and national statistics related to adolescent sexual health
2. Revise fact sheets and resource materials to include current statistics on adolescent sexual health:
 - Create web-based and print resources for dissemination
 - Coordinate resource dissemination on Teenwise Minnesota website
 - Train Teenwise Minnesota staff in utilization of current data and fact sheets
3. Assist Director of Training and Education with evaluation and assessment activities
4. Other duties as assigned

Preferred Qualifications

- Current graduate student in public health, education, family science or related field
- Basic data analysis skills with excellent attention to detail, and ability to summarize and communicate findings to multiple stakeholders
- Experience managing and manipulating statistics in Excel, creating fact sheets and presentations in Microsoft Publisher and Power Point
- Self directed with strong organizational and writing skills
- Interest in adolescent pregnancy prevention and/or adolescent sexual health
- Supportive of Teenwise Minnesota's mission

Dates, Hours and Compensation

February-July 2012

Approximately 10-12 hours per week - 240 hours total

\$600 stipend (less taxes) per 120 hours

Location

Teenwise Minnesota

1619 Dayton Avenue, Suite 111, St. Paul, MN 55104

Deadline for Submission

Friday, January 27, 2012 at 4:30 p.m.

Submit cover letter and resume to Jill Farris at jill@teenwisemn.org.

For more information, please contact Jill Farris 651-644-1447 x18 or jill@teenwisemn.org.